



SO 5001

STANDING ORDER GOVERNING THE POST OF PRESIDENT OF INCLUSIVITY AND DIVERSITY

Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye-Laws and the relevant Standing Orders of Hull University Students' Union and shall be interpreted accordingly.

Election

The President of Inclusivity and Diversity shall be elected in accordance with Hull University Students' Union election regulations.

JOB DESCRIPTION

Role: President of Inclusivity and Diversity (Sabbatical Trustee)

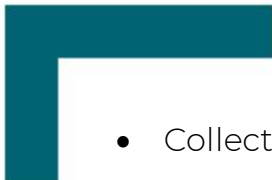
Salary: £19,554.00

Hours of work: 37 hours per week

Annual leave: 27 days, plus bank holidays and concessionary days. (See employment contract for details)

General Responsibilities:

- Embrace the values of HUSU and be a positive change agent for Students. Engaging with Students and encouraging participation;
- To serve on the Board of Trustees as a Sabbatical Trustee;
- Be responsible for and take an active role in Union strategy, strategic planning, development, and researching best practice;
- Uphold and abide by the Articles of Association and the Byelaws and policies of the Union;
- Understand and act on political and governmental changes within Higher Education and how these impact Students;
- Submit reports/presentations as and when required, or when requested to do so, to governance and general meetings of the Students' Union, Union Council and the University;

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- Collectively assume the tasks of fellow Presidents in their absence;
 - Undertake necessary training as determined by the role;
 - Work with the Membership Services team to ensure training for Students volunteers including part-time elected officers is relevant and effective;
 - Maintain good working relationships with fellow Presidents, HUSU staff team and Volunteers of HUSU;
 - Carry out other reasonable duties, as required by the Board of Trustees and/or the Union Executive Committee (UEC);

Responsibilities set out under the President Competency framework (P.A.R.T).

Portfolio:

- The President of Inclusivity and Diversity is head of the Inclusivity and Diversity Zone and is to liaise with its representatives on a regular basis;
- Act as the main representative on all matters of equality, inclusion and diversity issues to the University, attending appropriate committees and meetings on matters of educational social justice;
- To be the lead representative on matters relating to the Protected Characteristics as set out in the Equality Act 2010;
- To be the lead representative on matters relating to Social mobility and Equality;
- Work to ensure that HUSU embeds an accessible and diverse programme of activities and opportunities for students to have the opportunity to be involved with at WelcomeFest and throughout the year;
- To be the lead representative on matters relating to sexual assault, harassment and discrimination, in collaboration with the President of the Students' Union.
- Be responsible for and take an active role in national and international awareness-raising and celebration campaign days, weeks and months for example Black History Month, LGBTQ+ History Month, Disability History Month;

- Work with the relevant HUSU staff on all issues pertaining to equality, inclusion and diversity within the Union, including policy and practice with the exception of dealing with individual casework;
- Working with the President of Education, as co-lead and representative with responsibility for the University's efforts to reduce the awarding gaps within UoH;
- Support the growth and development of cultural societies with the President of Activities;
- Lead on events for HUSU Students not studying on Campus;
- Work with Membership Services to develop opportunities for wider participation and engagement of students in line with HUSU's strategy;
- Working in collaboration with the President team and Union/University staff members, lead on the strategies of the Liberation Representatives;
- Liaise with local, regional, national and international organisations on issues of education social justice;

Activism:

- Lead on campaigns in the interest of the role or HUSU in general, locally, regionally, nationally, internationally;
- Participate in a minimum of 12 hours of consultation with Students per month;
- Work collectively with the President team to support Students wishing to make change, using "your ideas" or other means;
- Create accessible opportunities for Students to be actively involved and engaged in campaigning for change;
- Support Part-time Officers in their roles, and with their projects;

Representation:

- Be responsible for representing the Student voice and Students' interests to the University of Hull and Hull University Students' Union;

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- Improve engagement with collaborative partners, both nationally and internationally;
 - Attend a range of governance, strategic and operational meetings to ensure Students are represented at all levels within the University and HUSU;
 - Hold ex-officio membership of all Union committees;
 - Work with the Student Voice team, to be responsible for and take an active role in democratic policy implementation;
 - Liaise and where required negotiate with the University alongside the President team;

Trustee:

- Work within the terms of the Trustee/Director Code of Conduct at all times;
- Consider the needs of the whole charity at all times;
- Ensure that Hull University Students' Union complies with all legal and regulatory requirements;
- Work collectively as part of HUSU's Board of Trustees alongside Students and External Trustees;
- Safeguard and protect the assets of the Charity;
- Complete the mandatory Trustee induction and training programme at the commencement of office;

Finances

The President of Inclusivity and Diversity shall be:

- Responsible for overseeing the Inclusivity and Diversity zone budget working with the Membership Services team.
- Responsible for President of Inclusivity and Diversity budget in line with the financial delegations framework.
- A signatory in the capacity as a Trustee as set out in the financial delegations framework

Most recently ratified by Union Development Zone on 4th March 2021.