



# HULL UNIVERSITY **STUDENTS'** UNION BY-ELECTION RULES AND REGULATIONS OCTOBER 2021

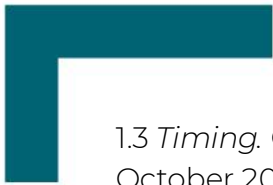
IN LIGHT OF THE CURRENT CORONAVIRUS CRISIS THESE RULES ARE SUBJECT TO CHANGE, TO ENSURE THEY ARE IN LINE WITH THE MOST RECENT GOVERNMENT INSTRUCTIONS AT ALL TIMES.

## SECTION 1. CAMPAIGNING

1.1 *Definition.* Campaigning is understood as any activity or action that is used to promote the candidate. Campaigning must not breach any Covid regulations which the government, University of Hull or Hull University Students' Union may put in place throughout the elections period.

### 1.2 *Conduct of Campaigners and their Teams*

- Candidates' campaign team members are anyone who distributes publicity or campaign material or actively encourages other students to vote for a candidate.
- Candidates are responsible for the conduct of their campaign team
- Candidates are responsible for briefing their campaign team on the rules
- Campaign team members must be full members of Hull University Students' Union
- In the event of a breach by a campaign member, candidates must be able to evidence that they have taken all reasonable steps to inform them of the election rules. The campaign member who has breached the rules will be required to leave the campaign team.
- No candidate or member of a campaign team may use any society, departmental, or any other mailing list to harvest email addresses, phone numbers, or any other data for campaign purposes
- Candidates and campaign team members can use existing closed groups on social media for campaigning purposes only where a society or club committee has either agreed to endorse a candidate and this decision has been minuted, or has agreed to share posts from all candidates who request this.
- Candidates can use their personal social media accounts for campaigning



1.3 *Timing.* Candidates can start campaigning after 12 noon on Friday 1st October 2021.

1.4 *Liability.* Candidates are liable for their campaign and publicity. Candidates must not bring Hull University Students' Union or the University of Hull into disrepute. During the election period all HUSU and University of Hull policies must be adhered to by candidates.

1.5 *Unfair advantages prohibited.* Candidates may not use any campaign material which is unavailable to the other candidates and gives them an unfair advantage. No candidate may use any position of responsibility (e.g. society positions) to actively advertise their campaign.

1.6 *Location.* Campaigning is permitted across campus, but is not allowed in any designated study areas or in the Membership Services Areas on 2nd floor of Student Central (HUSU Advice Centre, Presidents' or Student Voice and Opportunities offices). All University of Hull and Hull University Students' Union rules and policies concerning health and safety must be adhered to at all times.

1.7 *Neutrality.* All Hull University Students' Union employees (including the President team) and volunteers must remain neutral throughout the elections period whilst performing their duties. This includes student staff whilst on shift, student volunteers when acting in an official capacity and the President team. Societies, Sports Clubs and Standing Committees can endorse candidates as long as candidates are not involved in the decision-making, and that the decision to endorse is minuted by committee members.

## SECTION 2. PUBLICITY

2.1 *Definition.* Any material that is used to promote a candidate is understood as publicity.

2.2 *Budget.* All purchases related to publicity material need to be recorded and counted towards each candidate's budget. Part-time officer candidates may spend up to a maximum of £25 on publicity. Candidates are encouraged to use recycled and recyclable paper for any printed materials, in line with HUSU's Ethics, Environment and Sustainability Policy. The budget allocated to each candidate may only be used for publicity for that candidate. Failure to record all expenses or to keep within the budget will result in disqualification of the candidate.

2.3 *Reimbursement.* All candidates are entitled to a reimbursement of their full expenses. All candidates must declare all their expenses, with accompanying receipts, by email to the Returning Officer team before 12 noon on Monday 11<sup>th</sup> October 2021.

2.4 *Sponsorship and third party endorsement prohibited.* No sponsorship or third party endorsements is allowed on any publicity or campaign material.



## SECTION 3. DISCIPLINARY ACTION

3.1 *Disciplinary action.* If anyone is found to be bullying, harassing or threatening another student, they will be disqualified as a candidate and will be subject to disciplinary action and may be referred to the university for further action.

3.2 *Returning Officer ruling.* If a formal complaint is made to the Returning Officer and a candidate is found to have broken these election rules, the ruling of the Returning Officer as to whether or not to disqualify that candidate is final.

The Returning Officer Team  
September 2021

## APPENDIX 1: POSITIONS ELECTED

### *Part-time Officers*

#### **Union Development Zone**

- Chair of Union Council
- Environment and Ethics Officer
- Councillors for Scrutiny (2 positions available)

#### **Inclusivity & Diversity Zone**

- Black, Asian and Minority Ethnic (BAME) Students Representative \*
- Disabled Students Representative \*
- LGBT+ Students Representative \*
- Social Mobility and Class Representative
- Trans Students Representative \*
- Women's Representative \*
- Councillors for Scrutiny (2 positions available)

#### **Education Zone**

- Foundation Students Officer \*\*
- International Students Officer \*
- HYMS Students Officer \*\*
- Mature Students Officer \*
- Part-Time Students Officer \*\*
- Postgraduate Research Students Officer \*\*
- Postgraduate Taught Students Officer \*\*
- Councillors for Scrutiny (2 positions available)

#### **Activities Zone**

- Academic Societies Representative
- Interest and Hobbies Societies Representative

- HYMS Societies Representative \*\*
- Councillors for Scrutiny (2 positions available)

### Sport Zone

- Representative for Disabilities in Sport \*
- Representative for International Students in Sport \*
- Representative for Women in Sports \*
- Councillors for Scrutiny (2 positions available)

## APPENDIX 2. NOMINATIONS

*Eligibility.* Any student may nominate themselves for a position as long as they:

- Are a registered student at the University of Hull for the 2021/22 academic year and a full member of Hull University Students' Union
- (For BAME Students Representative only) identify as a BAME student
- (For Disabled Students Officer and Representative for Disabilities in Sport only) identify as a student who has a disability/disabilities
- (For LGBT+ Students Representative only) identify as an LGBT+ student
- (For Trans Students Representative only) identify as a trans student
- (For Women's Representative and Representative for Women in Sport only) identify as a female student
- (For Foundation Students Officer only) are registered on a foundation programme of study
- (For International Students Officer and Representative for International Students in Sport only) identify as an international student
- (For HYMS Students Officer only) are registered as a HYMS student
- (For Mature Students Officer only) identify as a mature student
- (For Part-time Students Officer only) are registered as a part-time student
- (For Postgraduate Research Students Officer only) are registered as a postgraduate research student
- (For Postgraduate Taught Students Officer only) are registered as a postgraduate taught student
- (For HYMS Societies Representative only) are registered as a member of a HYMS society

## APPENDIX 3. VOTING

*Voting method.* Voting shall be conducted online. Each student shall have a single transferable vote for every election with the exception of the following races:

- (For BAME Students Representative) only those students who identify as BAME shall have a single transferable vote in this election

- 
- (For Disabled Students Officer and Representative for Disabilities in Sport) only those students who identify as having a disability/disabilities shall have a single transferable vote in this election
  - (For LGBT+ Students Representative) only those students who identify as LGBT+ shall have a single transferable vote in this election
  - (For Trans Students Representative only) identify as a trans student
  - (For Women's Representative and Representative for Women in Sport) only those students who identify as a woman shall have a single transferable vote in this election
  - (For Foundation Students Officer) only those students who are registered on a foundation programme of study shall have a single transferable vote in this election
  - (For International Students Officer and Representative for International Students in Sport) only those students who identify as an international student shall have a single transferable vote in this election
  - (For HYMS Students Officer) only those students who are registered as a HYMS student shall have a single transferable vote in this election
  - (For Mature Students Officer) only those students who identify as a mature student shall have a single transferable vote in this election
  - (For Part-time Students Officer) only those students who are registered on a part-time study programme shall have a single transferable vote in this election
  - (For Postgraduate Research Students Officer) only those students who are registered as a postgraduate research student shall have a single transferable vote in this election
  - (For Postgraduate Taught Students Officer) only those students who are registered as a postgraduate taught student shall have a single transferable vote in this election
  - (For HYMS Societies Representative) only those students who are registered as a member of a HYMS society shall have a single transferable vote in this election