



HULL UNIVERSITY UNION PART-TIME OFFICER ELECTION RULES AND REGULATIONS MARCH 2020

IN LIGHT OF THE CURRENT CORONAVIRUS CRISIS THESE RULES ARE SUBJECT TO CHANGE, TO ENSURE THEY ARE IN LINE WITH THE MOST RECENT GOVERNMENT INSTRUCTIONS AT ALL TIMES.

SECTION 1. CAMPAIGNING

1.1 *Definition.* Campaigning is understood as any activity or action that is used to promote the candidate.

1.2 *Campaign Teams:*


- Candidates' campaign team members are anyone who distributes publicity or campaign material or actively encourages other students to vote for a candidate.
- Candidates are responsible for the conduct of their campaign team
- Candidates are responsible for briefing their campaign team on the rules
- Campaign team members must be full members of Hull University Union
- In the event of a breach by a campaign member, candidates must be able to evidence that they have taken all reasonable steps to inform them of the election rules. The campaign member who has breached the rules will be required to leave the campaign team.

1.3 *Timing.* Candidates must not campaign before 2pm on Friday 27th March 2020.

1.4 *Liability.* Candidates are liable for their campaign and publicity. Candidates must not bring Hull University Union or the University of Hull into disrepute. During the election period all HUU and University of Hull policies must be adhered to by candidates.

1.5 *Campaigning Online:*

- Campaigning online is subject to the same rules as any other campaigning activity

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- No candidate or member of a campaign team may use any society, departmental, or any other mailing list to harvest email addresses, phone numbers, or any other data for campaign purposes
 - Candidates and campaign team members can use existing closed groups on social media for campaigning purposes
 - Candidates can use their personal social media accounts for campaigning

1.6 *Unfair advantages prohibited.* Candidates may not use any campaign material which is unavailable to the other candidates and gives them an unfair advantage. No candidate may use any position of responsibility (e.g. society positions) to actively advertise their campaign.

1.7 *Location.* Campaigning is permitted online but in line with current government guidance as of 23rd March 2020, no physical (face to face) campaigning is permitted.

1.8 *Neutrality.* All Hull University Union employees (including the President team) and volunteers must remain neutral throughout the elections period whilst performing their duties. This includes student staff whilst on shift, student volunteers when acting in an official capacity and the President team. Societies, Sports Clubs and Standing Committees can endorse candidates as long as candidates are not involved in the decision-making, and that the decision to endorse is minuted by committee members.

SECTION 2. PUBLICITY

2.1 *Definition.* Any material that is used to promote a candidate is understood as publicity.

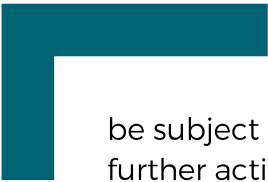
2.2 *Budget.* All purchases related to publicity material need to be recorded and counted towards each candidate's budget. Part-time officer candidates may spend no more than £15. The budget allocated to each candidate may only be used for publicity for that candidate. Failure to record all expenses or to keep within the budget will result in disqualification of the candidate.

2.3 *Reimbursement.* All candidates are entitled to a reimbursement of their full expenses. All candidates must declare all their expenses, with accompanying receipts, by email to the Returning Officer team before 12:00 on Friday 3rd April 2020.

2.4 *Sponsorship and third party endorsement prohibited.* No sponsorship or third party endorsements is allowed on any publicity or campaign material.

SECTION 3. DISCIPLINARY ACTION

3.1 *Disciplinary action.* If anyone is found to be bullying, harassing or threatening another student, they will be disqualified as a candidate and will



be subject to disciplinary action and may be referred to the university for further action.

The Returning Officer Team
March 2020

APPENDIX 1: POSITIONS ELECTED

Part-time Officers

Governance Zone

- Chair of Union Council
- Environment and Sustainability Officer
- Councillors for Scrutiny (2 positions available)

Inclusivity & Diversity Zone

- BAME Students' Representative *
- Disabled Students' Representative *
- LGBT+ Students' Representative *
- Trans Students' Representative *
- Social Mobility & Class Representative
- Women's Representative *
- Councillors for Scrutiny (2 positions available)

Education Zone

- HYMS Students' Officer **
- International Students' Officer *
- Mature Students' Officer *
- Part-Time Students' Officer **
- Postgraduate Research Students' Officer **
- Councillors for Scrutiny (2 positions available)

Activities Zone

- HYMS Societies Representative **
- Councillors for Scrutiny (2 positions available)

Sport Zone

- Representative for Disabilities in Sport *
- Representative for International Students in Sport *
- Representative for Women in Sports *
- Councillors for Scrutiny (2 positions available)



APPENDIX 2. NOMINATIONS


Eligibility. Any student may nominate themselves for a position as long as they:

- Are a registered student at the University of Hull for the 2020/21 academic year and a full member of Hull University Union
- (For BAME Students Representative only) identify as a BAME student
- (For Disabled Students' Representative only) identify as a student who has a disability
- (For LGBT+ Students Representative only) identify as an LGBT+ student
- (For Trans Students Representative only) identify as a trans student
- (For Women's Representative only) identify as a female student
- (For HYMS Students Officer only) are registered as a HYMS student
- (For International Students Officer only) identify as an international student
- (For Mature Students Officer only) identify as a mature student
- (For Part-time Students Officer only) are registered as a part-time student
- (For Postgraduate Research Students Officer only) are registered as a postgraduate research student
- (For HYMS Societies Representative only) are registered as a member of a HYMS society
- (For Representative for Disabilities in Sport only) identify as a student who has a disability
- (For Representative for International Students in Sport) identify as an international student
- (For Representative for Women in Sport only) identify as a female student

APPENDIX 3. VOTING

Voting method. Voting shall be conducted online. Each student shall have a single transferable vote for every election with the exception of the following races:

- (For BAME Students Representative only) Only students identifying as BAME shall have a single transferable vote in this elections

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- (For Disabled Students' Representative only) Only students identifying as having a disability shall have a single transferable vote in this election
 - (For LGBT+ Representative only) Only students identifying as LGBT+ shall have a single transferable vote in this election
 - (For Trans Students Representative only) Only students identifying as trans shall have a single transferable vote in this election
 - (For Women's Representative only) Only students identifying as female shall have a single transferable vote in this election
 - (For HYMS Students Officer only) Only students registered as HYMS students shall have a single transferable vote in this election
 - (For International Students Officer only) Only students identifying as international students shall have a single transferable vote in this election
 - (For Mature Students Officer only) Only students identifying as mature students shall have a single transferable vote in this election
 - (For Part-time Students Officer only) Only students registered as part-time students shall have a single transferable vote in this election
 - (For Postgraduate Research Students Officer only) Only students registered as postgraduate research students shall have a single transferable vote in this election
 - (For HYMS Societies Representative only) Only students registered as members of a HYMS society shall have a single transferable vote in this election
 - (For Representative for Disabilities in Sport only) Only students identifying as having a disability shall have a single transferable vote in this election
 - (For Representative for International Students in Sport) Only students identifying as international students shall have a single transferable vote in this election
 - (For Representative for Women in Sport only) Only students identifying as female shall have a single transferable vote in this election